

X International Symposium on Theoretical Electrical Engineering



September 6-9, 1999 in Magdeburg (Germany)

Guidelines for preparing your paper

1. The proceedings of ISTET'99 will be published as a hardcopy volume and as a single CD-ROM. Both media will contain all the papers accepted for the conference which have been received by the organizer before **July 15th 1999**. Papers received after that date will not be included. We would like to draw your attention to the fact, that at least one of the authors has to register and pay the registration fee by **July, 1st 1999** (see registration guidelines). Each accepted paper must be presented at the conference by one of the authors.
2. All manuscripts must be in English.
3. The maximal length of a camera-ready paper is 6 pages. It may be shorter.
4. Number the pages (1...6) in light erasable lead pencil at the extreme top right of each page. Write in small characters so that the page number will not overlap the text region of the page.
5. The paper must use the following format:
 - Single-spacing
 - Two columns
 - Printed in black
 - Times Roman Font (or similar)
6. Strictly follow the following margins:
 - Top margin and bottom margin 2 cm
 - Odd pages: Left margin 2.5 cm, right margin 1.5 cm
Even pages: Left margin 1.5 cm, right margin 2.5 cm
 - Columns: use a two-column format (8.25 cm text, 0.5 cm space, 8.25 cm text)
7. Follow the style of the sample paper with regard to title, authors, addresses, abstract, heading, and subheadings. Page numbers, etc. will be inserted by the organizer.
8. Your first or title page should have the paper title, author(s), and affiliation(s) centered on the page across both columns.
 - Paper Title - The paper title is to appear in CAPITAL LETTERS, boldface if possible, centered across the top of the two columns on the first page as indicated above.
 - Authors' Name(s) - The authors' name(s) and affiliation(s) appear below the title in capital and lower case letters. You should include a mailing address here.
9. Abstract - Each paper should contain an abstract of less than 150 words at the beginning of the paper. The same text will also be used for the CD-ROM, so send it separately as a standard ASCII file by e-mail or on a 3.5 inch floppy (described below).
10. Section Headings and Subsection Headings: Please see the sample paper.
11. References - List and number all references at the end of the paper. When referring to them in the text, type the corresponding reference number in square brackets: [1]. List references as follows:
[1] First, A. B.,

12. Illustrations - Illustrations must appear within the designated margins and designated paper length. They may span the two columns. Caption and number every illustration. All halftone or colored illustrations have to result in clear copies.
13. Print the paper - one sided - on A4 (210 mm x 297 mm) white paper following the exact margins described above. The sample paper provides an example of how your paper should look like.
14. Summary of Styles

| | |
|---------------------|--|
| Number of Pages | 6..8 |
| Paper size | A4 |
| Margins | Top and bottom 2 cm Odd pages: Left 2.5 cm, right 1.5 cm Even pages: Left 1.5 cm, right 2.5 cm |
| Columns | two-column format (8.25 cm text, 0.5 cm space, 8.25 cm text) |
| Font | Times-Roman (or similar), 10 pt, single-spacing |
| Page numbering | None |
| Title | centered, bold, 16pt, 18pt space below |
| Authors names | centered, bold, 12pt, 3pt space below |
| Authors affiliation | centered, 10pt, 12/36pt space below (see sample paper) |
| Headings | left, bold, 14pt, one line empty above |
| Subheadings | left, bold, 12pt, one line empty above |
| Illustrations | embedded in running text, centered captions (e.g. Figure 1: This...) |
| Tables | embedded in running text, centered captions (e.g. Table 1: This...) |

Thank you for your cooperation in following these instructions carefully. There are no further paper layout instructions.

Submission

Paper submissions are only accepted in two forms: electronic submission via e-mail or hardcopy submission by postal mail. No papers will be accepted by fax.

E-mail Submission Checklist

- Address: istet@ipe.et.uni-magdeburg.de
- Please send the following files via electronic mail as an attachment. Do not paste files into the body of the e-mail!
- A paper coversheet
 - Filename: **FCxxx.yyy** (**xxx** is your Paper-ID, **yyy** is **ps** for Postscript or **txt** for ASCII)
that includes:
 - Paper title, Paper-ID
 - Authors' name(s)
 - Presenter's name, email-address
 - optional, for oral presentations only: Presenter's biography (short!)
 - optional, for oral presentations only: AV requirements (other than overhead projector)

- A camera ready manuscript in Postscript format
 - Filename: **FPxxx.ps** (xxx is your Paper-ID)
 - If you prefer colored illustrations it is recommended to submit the colored version (**FPxxxC.ps**) for the CD-ROM and an additional B/W version (**FPxxx.ps**) for the hardcopy volume.
 - Postscript files are easy to create. If you write your paper in LaTeX, use DVIPS. If you use a word processor under Windows like Word or WordPerfect, than install a printer driver for a postscript printer (Windows provides several drivers that you can use for this purpose), and print your text into a file.
 - If you submit the manuscript in „Word for Windows“ format (**FPxxx.doc**) please check the checkbox: *Tools* → *Options* → *Save* → *Embed True Type Fonts* and also include all pictures in the document. The „Word for Windows“ format is not recommended and at your own risk!
- The paper's abstract in ASCII format
 - Filename: **FAxxx.txt** (xxx is your Paper-ID)
 - Please do not use any non-ASCII characters.

Hardcopy Submission Checklist

- Address:
 - Otto-von-Guericke-University Magdeburg, IPE
Dr. T. Schindler
P. O. Box 4120
D-39016 Magdeburg
Germany
 - E-mail: istet@ipe.et.uni-magdeburg.de
- Please mail your paper in a large envelope with a cardboard to prevent bending. Do not fold your paper to fit a smaller envelope. The following materials have to be forwarded in a single envelope:
- A paper coversheet that includes:
 - Paper title, Paper-ID
 - Authors' name(s)
 - Presenter's name, email-address
 - optional, for oral presentations only: Presenter's biography (short!)
 - optional, for oral presentations only: AV requirements (other than overhead projector)
- A camera ready manuscript
 - Please submit two (2) one-side-printed originals (not one original and one copy)
 - The manuscript will be scanned for the CD-ROM. Please consider, that the quality will not be as good as a Postscript version.
- The paper's abstract in ASCII format on a 3.5 inch floppy
 - Filename: **FAxxx.txt** (xxx is your Paper-ID)
 - Each floppy disk must be clearly labeled with „ISTET'99“ and the Paper-ID
 - Please do not use any non-ASCII characters.

Please send us your paper as a postscript file by e-mail, if possible. This will help us very much in producing the proceedings!

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4 Acknowledgments

Here is the Acknowledgment section. This is an optional section.

5 References

Type all references here. This is an optional section.

[1] First, A. B., ...

[2] Second, C. D., ...

6 Additional Sources

Here are any additional sources. This is an optional section.

7 Definitions, Abbreviations

Here is the Definitions section. This is an optional section.

8 Contact

This is where main author information is typed, if desired, such as background, education and web address. This is an optional section.